



## **ARCA & MBA NSW MEMBERSHIP APPLICATION**

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	Company Name $\square$ Trading Name $\square$								Pa	rtne	ershi	pΝ	lam	е 🗌			Ind	ividu	ual	Nan	ne 🗆								
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LICENCE DETAILS								
Bonded Asbestos WorkCover Licence Number: Exp Date:								
Friable Asbestos WorkCover Licence Number: Exp Date:								
EMPLOYEE INFORMATION								
Total no. of employees in the No. of current/competent licensed supervisors: No. of asbestos removal employees:								
business:								
lo of years applicant has operated in asbestos removal sector:								
BUSINESS DETAILS								
Trade or professional qualifications of applicant:								
Are you a member of another industry association: YES / NO								
If yes please list:								
Please provide details of any accreditations held eg. OHS, Quality Management, Environmental Management								
Are there any outstanding Prohibition or Improvement Notices from WorkCover with regards to non								
conformances in the last two years: YES / NO								
If yes please detail:								
FIND A MASTER BUILDER								
I would like to advertise my membership name on the Find a Master Builder website: YES / NO								
FINANCIAL HISTORY								
Have you, any partner, director, or person in charge of the business, committed an Act of Bankruptcy, or been a								
director, or had management of a company which has had its affairs placed under control of another due to the								
financial circumstances of the company – including an application to wind-up, the appointment of a Liquidator of Received, or the entering of a Scheme of Agreement: <b>YES / NO</b>								
If yes please detail:								
REFEREES								
In order to process your application, we require you to provide 2 work related referees who will endorse your								
professionalism, commitment to safety, and work standards. Please provide details below:								
Name:								
Phone: Mobile:								
Name:								
Phone: Mobile:								

## MBA NSW CODE OF FAIR BUSINESS PRACTICE

As a member of the Master Builders Association of New South Wales, management of this firm subscribes to the following Code of Fair Business practice, the guiding principles and objectives of which are:

- Fair and equitable dealings with clients and other industry participants at all times;
- Compliance, not only with the law, but with the minimum industry standards of conduct prescribed in this Code;
- Accountability for any transgressions of this Code;
- Promotion of an efficient, competitive and ethical building and construction industry;
- Providing the client with the confidence that using an
- MBA member is a better way of building; and
- Provision of the framework to continue industry reform and in particular changing the adversarial nature of commercial dealings to that of the partnering concept of utmost good faith and fairness in such dealings.

## We Commit Ourselves

- To act at all times with honesty, integrity and responsibility and in the spirit of good faith and fair dealings;
- To engage in no conduct which is unfair, harsh or unconscionable;
- To engage in no practice which might tend to lower the standards applicable in the building and construction industry;
- To observe both the spirit and the letter of the relevant laws of the Commonwealth, States and Territories in which we operate:
- To understand the principles of fair trading legislation including but not limited to the Trade Practices Act
- By ensuring that all key management participate in appropriate educative training and compliance programs;
- To bring any known breach of the Code by a member to the attention of our Association without delay;
- · To seek further objectives of the Code; and
- To observe the principles of the Code.

## MBA NSW CODE OF ETHICS

The management of this firm subscribes to the following Master Builders Association of New South Wales Code of Ethics under which it commits itself to:

- Deal honestly and fairly with our clients;
- Recognise that fair and genuine competition is a fundamental service to which our prospective clients are entitled:
- Maintain a high standard of work and comply with the plans and specifications in the execution of all works we undertake:
- Comply with the prevailing building and construction codes for construction and work towards their improvement in the interests of structural efficiency, safety and health;
- Deal justly with our employees, and with those whom we contact;
- So conduct our business that the health and safety of our employees, of those with whom we contract and their employees, and of the community, are safeguarded;
- Avoid all contact or practice likely to discredit or do injury to the building industry or our Association;
- Give our informed and vigorous support to all sound legislation effecting the building and construction industry;
- Co-operate in aiding the advancement of the building construction industry; and
- Take every opportunity of rendering community service.

I/We have read the Code of Ethics and agree with the terms of r	membership.
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I/We certify that the statements and the Information provided in this application are true to the best of my knowledge and beliefs. I have not been made aware of any charges against me of unethical practice nor have I been convicted of a criminal offence. I also agree to adhere, to the best of my ability, to the applicable State Legislation and National and State Codes of Practice.

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CHECK LIST															
Please return this form together with the following documentation to MBA NSW / ARCA NSW  Master Builders Association NSW – Head Office  Private Bag 9, Broadway NSW 2007  52 Parramatta Road, Forest Lodge NSW 2037															
☐ Copy of current WorkCover competent supervisor certificates															
☐ Copy of certificates of currency for															
<ul> <li>Asbestos liability insurance</li> <li>Public liability insurance</li> <li>Workers Compensation insurance</li> </ul>															
PAYMENT METHOD															
Credit Card:															
Visa □	Mastercard $\square$														
Card Number:	Exp Date:														
Name on Card:															
Signature of Cardholder:															
Amount Payable \$1,870 per annum (inc. GST)															